

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: Kimball & Assoc.
 Region/Locality: Northern Neck / Middle Peninsula
 Period: 12/28/2003 to 1/31/2004

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PROJECT REPORTING					
Provided status updates to all PSAPs in region regarding WSP implementations	Region			4.25	. King and Queen County still waiting on addressing. Addressing verifying at 80% Caroline County waiting on move to new location.
Developed Monthly reports submittals to WSB	Region			12	
PLANNING					
Letters for Phase II request after assessment of PSAP	King William County, and Westmoreland County	90%		5	Westmoreland County's waiting on CAD system to installed Phase II deployed in Westmoreland County for all carriers in county.Phase II letters sent for King William County
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region			9	Caroline County ready for move to new location new CPE equipment to be installed the first week of March..
Assessments					
CPE assessment	Richmond County Essex County			4	Richmond County's new CPE from Verizon still not in problem with Plant pricing and should be delivered soon wireless trunks have been installed. Essex County Wireless trunks ordered equipment at PSAP to be installed by Verizon .
	Town of West Point			2	Town of West Point to get upgrade on their CPE for Phase II calls City to but in Budget for FY04-05 after upgrade on equipment they will have to get mapping. No plans on mapping at this time.

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	King William County, Northumberland County and Lancaster County			8	King William County, Northumberland County and Lancaster County have reviewed RFP for mapping is ready to but out. Mapping only holdup to going Phase II in these three counties. King William putting RFP on hold waiting on new building to completed and moving all at one time. LancasterCounty ready to put RFP out for mapping.
	Essex County			8	Essex County wireless trunks ordered and equipment at PSAP to be installed. Phase-I letters have been sent to carriers.
	Caroline County			11	Caroline County has new CPE on order with their Radio Consoles to be in the first week of March. CAD with mapping on order. Wireline money to be used for CPE Caroline County going to relocate PSAP center to another building. WSP Phase II testing has started.
True Up					
	Region			0	
ACCEPTANCE TESTING/CUT-OVER					
Phase I Service Testing	Gloucester County	60%		0	Gloucester County has finished Phase I and II for most carriers in county should be deployed with all carriers soon.
Phase I Service Testing	Town of West Point			1	Sprint PCS' is Phase I in West Point.only carrier in city.
LEC/WSP LIAISON					

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Phase II	Westmoreland County			0	Westmoreland County deployed Phase II with all carriers in county. Westmoreland new Mapping hardware installed and receiving for Phase II Lat and Lon.
Follow up on Phase I and Phase II	Gloucester County			0	Gloucester County receiving Phase II calls from several carriers.
	Region			7	Issue with nTelos on Phase II calls in several County being addressed.

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PHASE II ASSISTANCE					
Phase II Readiness	Region			10	Continued the coordination for Phase II coordination with the WSP on the implementation with PSAPs recently completing their Phase I testing. Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
Phase II Letters	King William County			7.5	Letters for Phase II testing sent out for King William County waiting for PSAP to get mapping. PSAP ready to put RFP for mapping out.
MAPPING/GIS ASSISTANCE	Region			12	Mapping assistance for RFP for King William County, Northumberland County and Lancaster County for RFP on mapping to prepare PSAP's for Phase II.
TRAINING ASSISTANCE					
Phase I & Phase II Training	Region			4	On going training to be provided to PSAP personnel as to what the information being displayed means and how it can be used to assist dispatch in Phase I and Phase II.
				104.75	